Instructions for printing Show Schedule

For printers with a front loading paper tray

1. Change the printer settings if necessary to A4, landscape orientation, one page per sheet.
2. Print pages 1,3
3. Remove the two printed pages and without turning them over or changing the orientation or order put them both back into the paper tray.
4. Print page 2
5. Print page 4
6. You should now be able to fold the two sheets to form an A5 booklet.

For printers with a rear loading paper tray

1. Change the printer settings if necessary to A4, landscape orientation, one page per sheet.
2. Print pages 1,3
3. Remove the two printed pages and turn them over by rotating about the short edge and put them both back into the paper tray with the printed side face down.
4. Print pages 2
5. Print page 4
6. You should now be able to fold the two sheets to form an A5 booklet.